

# Dave Brazell

Director of Construction



HOUSINGVISIONS



1201 E. Fayette Street  
Syracuse, New York 13210  
(315) 472-3820  
dbrazell@housingvisions.org

## TRAININGS AND CERTIFICATIONS

Building Analyst Certification, BPI

Building Envelope Certification,  
BPI

30 Hour OSHA Certification

## COMMUNITY INVOLVEMENT

**Syracuse Fire & Rescue**

Syracuse, New York

## PROFESSIONAL EXPERIENCE

2016-Present

### **Director of Construction**

Housing Visions Unlimited, Inc. • Syracuse, New York

- Provides leadership role and manages coordination and execution of all general contracting activities.
- Supervises multiple projects and coordinates budget, schedule, and resource needs. Ensures project goals (profit, safety, quality, schedule) are successfully achieved.
- Oversees hiring, bidding, scoping, negotiating, and awarding of contracts.
- Works closely with owner and design/development team from pre-construction through project completion.
- Cultivates and maintains positive relationships with owners, project managers, superintendents, contractors, and project professionals.

2013-2015

### **Construction Manager**

Housing Visions Unlimited, Inc. • Syracuse, New York

2010-2013

### **Purchasing and Project Coordinator**

Housing Visions Unlimited, Inc. • Syracuse, New York

2006-2010

### **Field Carpenter**

Housing Visions Unlimited, Inc. • Syracuse, New York

# James Davidson

Construction Project Manager



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## EDUCATION

**Bachelor of Arts**  
SUNY Cortland  
Cortland, New York

## PROFESSIONAL EXPERIENCE

2015– Present

### **Construction Project Manager**

Housing Visions Construction Company • Syracuse, New York

- Forecast construction costs for the companies' diverse projects.
- Compile and analyze financial data and allocates direct and indirect costs to an existing or proposed project based on delivery schedule.
- Provide supervision of day to day activities of assigned construction projects and applicable Superintendent(s).

2012 – 2015

### **Project Manager/Estimator**

Ron Wright Inc. • Hamilton, New York

- Estimated and project managed projects in the commercial carpentry/metal stud/drywall/ceilings scope of work. Projects successfully awarded and built include: 7 Dick's Sporting Goods, 5 Super Wal-Marts, 3 Aldi's, 3 Tractor Supplys, 7 medical office buildings, 7 schools and more.
- Was responsible for bid accuracy, project profitability, manpower management, schedule adherence material orders and lead times, submittals, and equipment purchase and rental for the company. Projects ranged in size from \$50,000 to \$2M.

2011 – 2012

### **Project Manager**

Lechase Construction Services. • Syracuse, New York

- Project Manager for \$21M Biotechnology Research Center at Upstate Medical Center. Projected production schedules, conducted manpower assessments, conducted material inventories, managed client relations, consultant relations, quality control, adherence to contract documents, managed all budgetary transactions, and more.
- Maintained stringent safety standards, safety trainings, safety documentation, and safety inspections per Lechase and OSHA standards.

2003 – 2009

### **Senior Project Manager**

Patriot Enterprises of NY. • Cazenovia, New York

- Managed the estimate, buyout, contracts, schedule, budget, quality control, municipal compliance, Stormwater and environmental reporting compliance of all projects including: (9) Home Depots, (3) Tractor Supplys, (2) Christmas Tree Shops, (2) Bed Bath & Beyonds, 5 office buildings, 3 Wal-Mart remodels, and various other tenant build-outs.
- Instituted reforms to Patriot operating procedures including project management software (Procore), and estimate/buyout processes to streamline buyout and decrease contract gaps between adjacent scopes of work.
- Made determinations in regards to subcontractor hiring, performance, supplementation, and terminations, including all due diligence and legal documentation.

# Anthony Phan

Construction Estimator / Planner



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## PROFESSIONAL EXPERIENCE

2013 – Present

### Construction Estimator/Planner

Housing Visions Construction Company • Syracuse, New York

- Forecasts construction costs for the companies' diverse projects.
- Compiles and analyzes financial data and allocates direct and indirect costs to existing and proposed projects based on delivery schedule.
- Analyzes business endeavors from an economic standpoint and presents cost information for the organization to make sound financial and planning decisions.

2011 – 2013

### Freelance Architectural Service Consultant

St. Joseph's Hospital & Health Center • Syracuse, New York

- Performed client needs assessments; developed and implemented capital improvement to meet client's strategic plan; and designed and produced construction drawings and specifications in compliance with local applicable codes and zoning, ordinances and regulations.
- Performed required field investigations and construction inspections, project administration, payments and schedules and construction cost estimate requests.
- Assisted clients rent, buy, or sell residential and commercial properties.

1997 – 2010

### Project Manager

Ashley McGraw Architects P.C. • Syracuse, New York

- Designed and managed multi-million dollar projects, staffing, schedule and budget control, client and consultant relations, delegation of assignments, quality and quantity control.
- Managed all aspects of the firm's operations including performing the full range of professional architectural, interior, capital facilities survey and planning activities.
- Represented agencies concerned with construction document standards where emphasis was on the advisory review connection with city, state and federal zoning & regulations. Assisted partners-in-charge identifying and securing new/existing clients and consultants. Developed and implemented project design to meet client's goals and objectives. Independently made recommendations and decisions to resolve project related problems.

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## EDUCATION

### Bachelor of Architecture

Syracuse University  
Syracuse, New York

# Julie Brissette

Construction Accounting Manager



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## PROFESSIONAL EXPERIENCE

2010– Present

### **Construction Accounting Manager**

Housing Visions Construction Company.. • Syracuse, New York

- Responsible for overseeing the construction accounts payable and services departments as well as directing staff in processing invoices and payments.
- Oversee all cash accounts and reconciliation of all accounting activities including the year-end audit preparation.
- Meet accounting financial objectives by forecasting cash requirements, scheduling expenditures, analyzing variances and initiating corrective actions.

2008 – 2010

### **Village Treasurer**

Village of Marcellus. • Marcellus, New York

- Oversaw all accounting for capital projects including securing financing for them.
- Created and handled the monthly and yearly budget for the village.
- Owned the in-house payroll, accurate and timely financial statement closing, and act as intermediary for village taxpayer questions.

1994 – 2008

### **Accountant**

Marcellus Construction Co., Inc.. • Liverpool, New York

- Managed all aspects of Accounts Payable including matching PO, packing slip, invoice and coding to the correct accounts.
- Responsible for tracking and informing management on the status of each job and whether or not it was over or under budget.
- Produced the monthly MBE/WBE reports for project managers and performed general administrative tasks.

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## EDUCATION

**Associates, Accounting**  
Cayuga Community College  
Auburn, New York

# Shannon Eldridge

Project Coordinator



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## PROFESSIONAL EXPERIENCE

2017– Present

### **Project Coordinator**

Housing Visions Construction Company. • Syracuse, New York

- Responsible for document control to include but not limited to construction documents (A/E and specifications), submittals, RFIs, daily report, meeting minutes, inspection/test reports.
- Review and assist with front-end planning, act as point for setup of project manuals and bid packages. Ensure edits are completed timely.
- Assist with analysis, estimating and tracking project costs, as requested.
- Assist with updating project schedules, as requested.
- Review, assist and modify scopes of work, as requested, on all new projects. Ensure edits are completed timely.

2012 – 2017

### **Estimating/Production Assistant**

The Haynor Hoyt Corporation • Syracuse, New York

- Prepared contracts as requested by Director of Construction and/or Project Manager, and assist with contract amendments and change orders as requested by Project Managers.
- Assisted with administrative tasks related to RFPs, submittals and purchasing/purchase orders.
- Prepared project closeout binders for submission to Owners
- Prepared AIA project billings
- Oversaw bidding projects send, track and receiving subcontractor bids.
- Coordinated and replaced corrected information as needed for plans and specifications to bid; send corrected information to specific plan rooms.

2010 – 2012

### **Construction Assistant**

Pioneer Management Group, LLC. • Syracuse, New York

- Assisted with the successful opening of both the new 50,000 sqft Coyne Science Addition, and the 18,000sqft renovation of the existing Coyne Science buildings at Le Moyne College.
- Assisted in job take offs including but not limited to, compiling prospective bidders lists, preparing and sending out bid packages and tracking bid results.
- Assisted in contract administration including letters of intent, contract award and change order documentation throughout the life of the project.

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## EDUCATION

**Bachelor of Business Admin.**  
Columbia College (exp.2017)  
Syracuse, New York